

APPROVE TENURE TRACK FACULTY APPOINTMENT

WHEREAS, the FLCC Tenure Review Committee has completed their deliberations and recommends that the following teaching faculty be approved for appointment effective January 24, 2024:

Matthew Holla

WHEREAS, the College President and Provost/Vice President of Academic & Student Affairs have reviewed and concur with the FLCC Tenure Review Committee recommendation; and

WHEREAS, reappointments are ordinarily scheduled to be presented to the Board of Trustees for approval no later than four months after the anniversary date of a faculty member’s appointment anniversary date; and

WHEREAS, the College President recommends the FLCC Board of Trustees approval of said faculty appointment;

NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees does hereby approve said faculty member for appointment effective on the dates stated above.

Approved by the FLCC Board of Trustees at the meeting on June 7, 2023

June 7, 2023

Date

Mary Joan Geise, Board Chair

Richard Russell, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on June 7, 2023 and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 7th day of June 2023.

Penny Hamilton, Assistant Secretary of the Board

APPROVE DEGREE & CERTIFICATE RESIDENCY REQUIREMENTS (A-9) POLICY

WHEREAS, the FLCC Academic Senate, the academic departments, and appropriate offices have reviewed and considered degree and certificate residency requirements; and

WHEREAS, these considerations have informed policy development regarding an array of degree and certificate requirements, including Associate Degree credit hours, programmatic core courses, Bachelor's Degree credit requirements, and academic credits awarded for International Baccalaureates; and

WHEREAS, these policies developments were properly presented to the College President for consideration and approval; and

WHEREAS, the College President recommends the FLCC Board of Trustees approval of the Degree and Certificate Residency Requirements (A-9) Policy;

NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees does hereby approve said policy.

Approved by the FLCC Board of Trustees at the meeting on June 7, 2023

June 7, 2023

Date

Mary Joan Geise, Board Chair

Richard Russell, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on June 7, 2023 and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 7th day of June 2023.

Penny Hamilton, Assistant Secretary of the Board

ADJUST THE FINGER LAKES COMMUNITY COLLEGE PROFESSIONAL SERVICE POSITIONS ROSTER

WHEREAS, Finger Lakes Community College has updated its position roster that lists position titles determined by the Finger Lakes Community College Board of Trustees in the professional service as defined by §6306 (2) of New York State Higher Education Law as approved by the Chancellor of the State University of New York, and;

WHEREAS, the following is a *revised* job description for previously approved job description for Finger Lakes Community College:

New Title

Previous Title

Technical Theatre and Auditorium Manager (05/17/2023)

Technical Director/Production Manager (07/09/2012)

WHEREAS, the following is a *new* job description for Finger Lakes Community College:

New Title:

Office Manager, Academic Success and Access Programs (May 9, 2023)

NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees hereby requests that the roster of professional service positions be adjusted in the manner described herein.

Approved by the FLCC Board of Trustees at the meeting on June 7, 2023

June 7, 2023

Date

Mary Joan Geise, Board Chair

Richard Russell, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on June 7, 2023, and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 7th day of June, 2023.

Penny Hamilton, Assistant Secretary of the Board

**ADOPT THE FINGER LAKES COMMUNITY COLLEGE
2023 – 2024 OPERATING BUDGET**

WHEREAS, budget allocations for the 2023–2024 fiscal year align College resources with the goals and objectives of Finger Lakes Community College’s Strategic Plan: 2019 - 2023; and

WHEREAS, the College administration has developed and presented an institutional operating budget request of \$49,915,979 for 2023–2024 with the Sponsor Contribution in the amount of \$3,815,355;

NOW, THEREFORE BE IT RESOLVED, pursuant to Section 6304 of the Education Law of the State of New York, a budget in the amount of \$49,915,979 be and the same is hereby adopted for Finger Lakes Community College, for the period beginning September 1, 2023 and concluding on August 31, 2024, subject to the approval of the Ontario County Board of Supervisors and the Board of Trustees of the State University of New York.

Approved by the FLCC Board of Trustees at the meeting on June 7, 2023

June 7, 2023
Date

Mary Joan Geise, Board Chair

Richard Russell, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the Resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on June 7, 2023, and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 7th day of June 2023.

Penny Hamilton, Assistant Secretary of the Board

AUTHORIZATION TO EXECUTE A CONTRACT: FOR SPORTS MEDICINE SERVICES

WHEREAS, Finger Lakes Community College administration has determined there is a need for sports medicine services for Finger Lakes Community College; and

WHEREAS, the college administration negotiated an agreement between FLCC and Rochester Regional Health-Rochester General Hospital at a cost not to exceed \$40,000 per year; and

WHEREAS, this award will be for one year for a term from July 1, 2023 through June 30, 2024; and

WHEREAS, the FLCC Board of Trustees Finance & Facilities Committee has reviewed and approved this resolution;

NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees hereby accepts a contract between FLCC and Rochester Regional Health-Rochester General Hospital, 1425 Portland Ave., Rochester, NY 14621, for a term from July 1, 2023 through June 30, 2024 for an amount not to exceed \$40,000; and

BE IT FURTHER RESOLVED, that certified copies of this resolution be sent to the FLCC Vice President of Administration & Finance and the Vice President of Enrollment Management.

Approved by the FLCC Board of Trustees at the meeting on June 7, 2023

June 7, 2023

Date

Mary Joan Geise, Board Chair

Richard Russell, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on June 7, 2023 and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 7th day of June 2023.

Penny Hamilton, Assistant Secretary of the Board

CORRECTED RESOLUTION TO AUTHORIZE A CONTRACT FOR COLLECTION SERVICES

WHEREAS, this resolution rescinds the resolution number 15-23, signed by the board of trustees in April 2023, as that resolution incorrectly named Williams & Fudge as being recommended to be awarded the contract.

WHEREAS, having identified a need for Collection Services for Finger Lakes Community College, the Ontario County Purchasing Department solicited proposals on RFP R23037; and

WHEREAS, the need to place accounts for collection as “firsts” and “seconds”, contracting with two vendors offers the optimum benefit for FLCC; and

WHEREAS, the RFP specifications allow for a term not to exceed 36 months from the date of the award (three years), with the college reserving the right to renew any contract resulting from this RFP for up to two additional twelve month periods for a total of five years, if mutually agreeable by both parties; and

WHEREAS, this award will be for the period April 7, 2023, through April 6, 2024; and

WHEREAS, after review of all proposals by the Purchasing Director and the Bursar of Finger Lakes Community College, it is recommended that the award of this contract be made to General Revenue Corporation and Security Credit Systems, Inc.; and

WHEREAS, the FLCC Board of Trustees Finance & Facilities Committee has reviewed and approved this resolution; and

NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees hereby awards contracts to the following:

General Revenue Corporation
4660 Duke Drive, Suite 200
Mason, OH 45040-8466

Security Credit Systems, Inc.
100 River Rock Dr., Suite 200
Buffalo, New York 14207

BE IT FURTHER RESOLVED, that certified copies of this resolution be sent to the Vice President of Administration and Finance at FLCC, the Bursar at FLCC, and the Ontario County Purchasing Director.

Approved by the FLCC Board of Trustees at the meeting on June 7, 2023

June 7, 2023

Date

Mary Joan Geise, Board Chair

Richard Russell, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on June 7, 2023 and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution. In witness where of, I have hereunto set my hand this 7th day of June, 2023.

Penny Hamilton, Assistant Secretary of the Board

RESOLUTION TO AUTHORIZE A CONTRACT RENEWAL FOR FERRILLI SERVICES SUPPORT

WHEREAS, Finger Lakes Community College wishes to continue using Ferrilli Services for the colleges Ellucian Colleague Enterprise systems ad-hock and emergency programming support in FY2023;

WHEREAS, Ferrilli has supported Finger Lakes Community College with this service for on demand and emergency support for at least five years; and

WHEREAS, Ferrilli possesses unique capabilities and expertise with regard to Ellucian Colleague support, troubleshooting and programming; and

WHEREAS, this contract renewal would be until the end of the fiscal year through August 31, 2023 at a total cost not to exceed \$15,000; and

NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees hereby awards a contract for Ferrilli support services with Ferrilli, 414 West State Street, Media, PA 19063 for on demand programming and emergency support for the Ellucian Colleague enterprise systems for Finger Lakes Community College until the end of the fiscal year August 31, 2023 at a total cost not to exceed \$15,000; and

BE IT FURTHER RESOLVED, that certified copies of this resolution be sent to the FLCC VP of Administration & Finance and FLCC Chief Information Officer.

Approved by the FLCC Board of Trustees at the meeting on June 7, 2023

June 7, 2023

Date

Mary Joan Geise, Board Chair

Richard Russell, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on June 7, 2023 and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand June 7, 2023.

Penny Hamilton, Assistant Secretary of the Board

**APPROVE CONTRACT FOR HUMAN RESOURCES CONSULTING SERVICES
WITH GRAND RIVER**

WHEREAS, in 2022 FLCC in partnership with the Upstate NY College Collaboration (UNYCC) contracted with Grand River Solutions to provide much needed support related to Title IX and Equity support services, and

WHEREAS, Grand River Solutions facilitates networks of institutions with similar needs designed to ease the financial burden of compliance through collective cost and resource sharing.

WHEREAS, UNYCC's current collective contract with Grand River for Title IX and Equity support services expires on May 31, 2023, and

WHEREAS, the current contract will exceed \$10,000.00; and

WHEREAS, the FLCC Board of Trustees Finance & Facilities Committee has reviewed and approved this resolution;

NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees hereby approves the one-year contract with Grand River Solutions, P.O. Box 2094, Saratoga, CA 95070, for providing critical Title IX and Equity support services, investigation support, consulting services on complex cases, and legal advice in an effort to mitigate risks to the College for the period of Jun 1, 2023 until May 31, 2024 at a cost not to exceed \$25,000, and

BE IT FURTHER RESOLVED, that certified copies of this resolution be sent to the FLCC VP of Administration & Finance and the Interim Chief Human Resources Officer.

Approved by the FLCC Board of Trustees at the meeting on June 7, 2023

June 7, 2023

Date

Mary Joan Geise, Board Chair

Richard Russell, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on June 7, 2023 and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 7th day of June 2023.

Penny Hamilton, Assistant Secretary of the Board

AUTHORIZATION TO SIGN A CONTRACT FOR INTERIM DIRECTOR OF FINANCIAL AID SUPPORT

WHEREAS, Finger Lakes Community College has determined that there is an immediate need for interim director of financial aid support; and

WHEREAS, college personnel have reviewed said request and the interim support will be for the period May 15, 2023 and up to September 30, 2023; and

WHEREAS, the College administration recommends entering into a contract between FLCC and ProEducation Solutions at a cost of \$90.00 per hour for an amount not to exceed \$36,000; and

WHEREAS, such a contract will be executed pending successful negotiations of all applicable terms and conditions;
and

NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees hereby grants authority to the Vice President of Administration and Finance to execute a contract for interim director of financial aid support with ProEducation Solutions, 491 Partridge Circle, Sarasota, FL 34236, for the period of May 15, 2023 up to September 30, 2023, at a cost of \$90.00 per hour for an amount not to exceed \$36,000; and

BE IT FURTHER RESOLVED, that certified copies of this resolution be sent to the FLCC Vice President of Administration and Finance and the FLCC Vice President of Enrollment Management.

Approved by the FLCC Board of Trustees at the meeting on June 7, 2023

June 7, 2023

Date

Mary Joan Geise, Board Chair

Richard Russell, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on June 7, 2023 and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 7th day of June 2023.

Penny Hamilton, Assistant Secretary of the Board

**LEASE RENEWAL BETWEEN FINGER LAKES COMMUNITY COLLEGE
AND
NEW YORK KITCHEN**

WHEREAS, the Culinary Arts Certificate and Associate in Applied Science programs have been approved by the Finger Lakes Community College Board of Trustees; and

WHEREAS, these programs will prepare students for a career in the diverse food service industry; and

WHEREAS, the College wishes to enter in a partnership with the New York Kitchen, to offer the culinary course labs at the Center; and

WHEREAS, the College and the New York Kitchen have agreed to a rental lease renewal for the period from September 1, 2023, through August 31, 2024 and that the College will rent the New York Kitchen facilities on a flat monthly fee of \$11,000.00 per month; and

WHEREAS, the College will also utilize a laboratory assistant on a rate of \$112 per lab occurrence; and

WHEREAS, the FLCC Board of Trustees Finance & Facilities Committee has reviewed the rental agreement and recommends its adoption.

NOW, THEREFORE BE IT RESOLVED, that the Finger Lakes Community College Board of Trustees does hereby approve the rental lease renewal between Finger Lakes Community College and the New York Kitchen for the period from September 1, 2023, through August 31, 2024 and that the College will rent New York Kitchen facilities on a flat monthly fee of \$11,000.00 per month and a laboratory assistant on a on a rate of \$112 per lab occurrence.

BE IT FURTHER RESOLVED those certified copies of this resolution be sent to the FLCC Vice President of Administration & Finance, FLCC Provost, and Vice President of Academic & Student Affairs, and New York Kitchen.

Approved by the FLCC Board of Trustees at the meeting on June 7, 2023

June 7, 2023

Date

M. Joan Geise, Board Chair

Richard Russell, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on June 7, 2023, and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 7th day of June 2023.

Penny Hamilton, Assistant Secretary of the Board

NYS OFFICE OF GENERAL SERVICES LICENSE AGREEMENT AT THE NEWARK CAMPUS CENTER

WHEREAS, Finger Lakes Community College approves a License Agreement with the New York State Office of General Services; and

WHEREAS, Finger Lakes Community College at the location of 1100 Technology Parkway, Newark, New York does hereby grant unto the New York State Office of General Services the use of approximately 3,518 square feet; and

WHEREAS, this License Agreement shall commence on August 1, 2023 and end on July 31, 2026; and

WHEREAS, Finger Lakes Community College and the New York State Office of General Services have mutually agreed to the terms of said License Agreement;

WHEREAS, THE College President recommends FLCC Board of Trustees approval of a License Agreement with the New York State Office of General Services;

WHEREAS, the FLCC Board of Trustees Finance & Facilities Committee has reviewed and approved this resolution;

NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees hereby approves a License Agreement with the New York State Office of General Services for a term from August 1, 2023 through July 31, 2026 at a rental schedule of \$66,349.48 per annum which equates to a monthly payment of \$5,529.12.

Approved by the FLCC Board of Trustees at the meeting on June 7, 2023

June 7, 2023

Date

Mary Joan Geise, Board Chair

Richard Russell, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on June 7, 2023 and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 7th day of June 2023.

Penny Hamilton, Assistant Secretary of the Board

**FINGER LAKES COMMUNITY COLLEGE
2023-2024 TUITION SCHEDULE**

BE IT RESOLVED, that the following tuition schedule for the 2023-2024 academic year be, and hereby is, adopted:

Tuition: New York State resident student, New York State stationed members of the Armed Forces, their spouses and dependents, and non-New York State resident students having a

CERTIFICATE OF RESIDENCE

Full-time (per semester) Non-Excelsior Recipient	\$2,640.00
Full-time (per semester) Excelsior Recipient	2,640.00
Part-time (per credit hour)	220.00
High School Concurrent Enrollment Programs (per credit hour)	73.00

NOT having a CERTIFICATE OF RESIDENCE

Full-time (per semester) Non-Excelsior Recipient	\$5,208.00
Part-time (per credit hour)	434.00
High School Concurrent Enrollment Programs	
Variable Tuition for College Credit (per credit hour)	145.00

Tuition: non-New York State resident student

OUT-OF-STATE TUITION

Full-time (per semester)	\$3,696.00
Part-time (per credit hour)	308.00

Approved by the FLCC Board of Trustees at the meeting on June 7, 2023

June 7, 2023

Date

Mary Joan Geise, Board Chair

Richard Russell, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on June 7, 2023 and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 7th day of June 2023.

Penny Hamilton, Assistant Secretary of the Board

**FINGER LAKES COMMUNITY COLLEGE
2023-2024 STUDENT SERVICES FEE SCHEDULE**

RESOLVED, that the following student services fee schedule for the 2023-2024 academic year be, and hereby is, adopted:

<u>Student Services Category</u>	<u>Student Services Fee</u>
Applied Music	\$ 422.00 per course
Athletic	\$ 90.00 per semester
Auxiliary Services	\$ 27.00 per semester
Challenge Examinations	\$ 218.00 per course
Culinary Arts	\$ 150.00 – 258.00 per course
Diploma Replacement Fee	\$ 20.00 per request
EMT Fee Critical Care Transport	\$ 211.00 per course
High School Concurrent Enrollment Program Admin Fee	\$ 5.00 per credit
Independent Study Course Fee (in addition to tuition)	\$ 108.00 per course
Late Payment	\$ 75.00 per semester
Liability-Malpractice Insurance	\$ 15.00 fee annually (estimated)
Music Recording Technology Student Course Fee	\$ 53.00 per semester
Nursing Assessment Testing & Remediation	\$ 365.00 per course, in addition to tuition
Nursing Pre-admission Test – TEAS	\$ 129.00 one time
Nursing ATI Exam License Fee	\$ 37.00 per course
Nursing Lab Supplies	\$ 124.00 per course
Physical Education Fees	\$ 35.00+ (\$250.00 maximum per course)
Returned Check	\$ 50.00 per occurrence
Specialized Course/Laboratory	\$ 5.00+ (\$250.00 maximum per course)
Student Activity	
Full-time	\$ 84.00 per semester
Part-time	\$ 7.00 per credit
SUNY Distance Learning Course	\$ 17.50 per credit
Technology Fee	\$ 19.00 per credit hour – up to 12 credit hours
Transcript	\$ 5.00 per official transcript
Wildland Fire Suppression Materials	\$ 6.00 one-time fee, in addition to tuition

Approved by the FLCC Board of Trustees at the meeting on June 7, 2023

June 7, 2023

Date

Mary Joan Geise, Board Chair

Richard Russell, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on June 7, 2023, and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 7th day of June 2023.

Penny Hamilton, Assistant Secretary of the Board



Success. It's In Our Nature.

BOARD OF TRUSTEES MONTHLY MEETINGS

First Wednesday of each month (except July)

4:30 p.m.

FLCC Main Campus, Carpenter Board Room (unless determined & posted otherwise)

2023

August 2
September 6
October 4
November 1
December 6

2024

January 3
February 7
March 6
April 3
May 1
June 5

Committee Meeting Schedule

Education & Planning committee

- Committee meets on same day as monthly board meetings at 4:30 p.m.
- FLCC Main Campus, Carpenter Board Room *(unless determined & posted otherwise)*

Finance & Facilities committee

- Committee meets on same day as monthly board meetings, immediately after Education and Planning Committee meeting.
- FLCC Main Campus, Carpenter Board Room *(unless determined & posted otherwise)*

A & ERM committee

- September 7, 2023 - 3:00-4:00 p.m.
- December 7, 2023 - 3:00-4:00 p.m.
- February 1, 2023 - 3:00-4:00 p.m.
- June 6, 2023 - 3:00-4:00 p.m.
- FLCC Main Campus, Carpenter Board Room *(unless determined & posted otherwise)*

Board Retreats

8:30 am – 12:30 pm

Location TBD

- August 11, 2023
- October 13, 2023
- February 16, 2024
- April 12, 2024

APPOINT OFFICERS OF THE 2023-2024 FLCC BOARD OF TRUSTEES

WHEREAS, at the May 3, 2023, FLCC Board of Trustees meeting, the Board Nominating Committee had not presented the following proposed slate of 2023-2024 Board Officers; and

- Chair - Trustee M. Joan Geise
- Vice Chair - Trustee Donald Cass
- Secretary - Trustee Richard Russell

WHEREAS, there was discussion with members of the Nominating Committee Trustee Mihalik and Trustee Hamlin they were in agreement and that the Officers being considered should continue and a waiver was required;

WHEREAS, *Section 8 - Terms of Office: Officers of the Finger Lakes Community College Board of Trustees Bylaws* (dated June 6, 2018) states in full: *The term of office for all officers (Chair, Vice Chair & Secretary) is two years. Members of the Board shall be eligible for election to any one office consecutively for no more than two terms. Officers shall be elected annually at the Board of Trustees annual meeting held in June.;* and

WHEREAS, the Board agrees to override *Section 8 - Terms of Office: Officers of the Finger Lakes Community College Board of Trustees Bylaws* (dated June 6, 2018) to allow Trustee Donald Cass to serve a second one year term as Board Vice Chair for 2023-2024; and

WHEREAS, there were no further nominations from the floor and nominations were closed;

NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees does hereby approve the appointment of the aforementioned 2023-2024 slate of Board Officers.

Approved by the FLCC Board of Trustees at the meeting on June 7, 2023

June 7, 2023
Date

Stephen R. Martin, Board Chair

Donald Cass, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on June 7, 2023 and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 1st day of June 2023.

Penny Hamilton, Assistant Secretary of the Board

**APPOINT PENNY HAMILTON AS THE 2023-2024
ASSISTANT SECRETARY TO THE FLCC BOARD OF TRUSTEES**

WHEREAS, in accordance with the FLCC Board of Trustees Bylaws, Article VI: The Board of Trustees, Section 12: Duties of the Assistant Secretary: “The Board shall appoint annually an Assistant Secretary who shall not be among the Trustees and shall be an employee of the institution. The Assistant Secretary assists the Secretary in maintaining minutes of all meetings and functions as a clerk to the Board of Trustees in providing information and records to the Board”; and

WHEREAS, it is the intention of the FLCC Board of Trustees to appoint Penny Hamilton as Assistant Secretary of the FLCC Board of Trustees effective June 1, 2023, through May 31, 2024;

NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees does hereby approve the appointment of Penny Hamilton as Assistant Secretary of the FLCC Board of Trustees effective June 1, 2023, through May 31, 2024.

Approved by the FLCC Board of Trustees at the meeting on June 1, 2023

June 7, 2023

Date

Mary Joan Geise, Board Chair

Richard Russell, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on June 7, 2023 and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 7th day of June 2023.

Penny Hamilton, Assistant Secretary of the Board

DESIGNATE THE 2023-2024 FLCC OFFICIAL NEWSPAPERS

WHEREAS, it is the intention of the FLCC Board of Trustees to designate *The Daily Messenger* and *The Finger Lakes Times* as the College’s official newspapers for 2023-2024;

NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees does hereby designate *The Daily Messenger* and *The Finger Lakes Times* as the College’s official newspapers for 2023-2024.

Approved by the FLCC Board of Trustees at the meeting on June 7, 2023

June 7, 2023

Date

Mary Joan Geise, Board Chair

Richard Russell, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on June 7, 2023, and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 7th day of June 2023.

Penny Hamilton, Assistant Secretary of the Board

DESIGNATE THE 2023-2024 FLCC OFFICIAL DEPOSITORIES

WHEREAS, FLCC requires the services of financial institutions; and

WHEREAS, Finger Lakes Community College currently utilizes the services of Canandaigua National Bank & Trust, J.P. Morgan Chase, M&T Bank, Key Bank, Vanderbilt Asset Management, American Deposit Management Company and HSBC; and

WHEREAS, Finger Lakes Community College personnel recommend the continuation of Canandaigua National Bank & Trust, J.P. Morgan Chase, M&T Bank, Key Bank, Vanderbilt Asset Management, American Deposit Management Company and HSBC as custodians of college funds for operating, payroll, payables and investing idle funds; and

WHEREAS, the FLCC Board of Trustees Finance & Facilities Committee has reviewed and approved this resolution;

NOW, THEREFORE, BE IT RESOLVED, that the FLCC Board of Trustees does hereby authorize the continuation of Canandaigua National Bank & Trust, J.P. Morgan Chase, M&T Bank, Key Bank, Vanderbilt Asset Management, American Deposit Management Company and HSBC as custodians of college funds for operating, payroll, payables and investing idle funds; and

Approved by the FLCC Board of Trustees at the meeting on June 7, 2023

June 7, 2023

Date

Mary Joan Geise, Board Chair

Richard Russell, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on June 7, 2023 and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 7th day of June 2023.

Penny Hamilton, Assistant Secretary of the Board

**APPROVE REIMBURSEMENT OF NECESSARY EXPENSES INCURRED
BY MEMBERS OF THE FLCC BOARD OF TRUSTEES FOR 2023-2024**

WHEREAS, Education Law Section 6306(1), provides that "Trustees shall receive no compensation for their services but shall be reimbursed for their expenses actually and necessarily incurred by them in the performance of their duties under this article;" and

WHEREAS, members of the FLCC Board of Trustees shall be reimbursed for necessary expenses incurred as the result of their attendance at meetings, conferences, retreats and workshops directly related to official Board and/or College business;

NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees does hereby approve trustee reimbursement for necessary expenses incurred relative to official Board and/or College business for 2023-2024.

Approved by the FLCC Board of Trustees at the meeting on June 7, 2023

June 7, 2023

Date

Mary Joan Geise, Board Chair

Richard Russell, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on June 7, 2023, and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 7th day of June 2023.

Penny Hamilton, Assistant Secretary of the Board